**ACCESS AGREEMENT FOR UTILISATION OF THE EDUCATION HR, PAYROLL AND EMPLOYEE SCREENING FRAMEWORK**

**CONTRACT No CPC/DU/HR/02**

**This is a confirmation of access to the** **National Education HR, Payroll and Employee Screening Framework**

**and an agreement of commitment to use said Framework.**

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| **Find a Tender Contract Notice Reference Number:** 2022/S 000-019414 | **Contract Number: CPC/DU/HR/02** |
| **Framework User Contact:**  **Name:**  **Email:**  **Tel:** | **Supplier Contact:**  **Name:**  **Email:**  **Tel:** |

Framework Start Date **21st November 2022**

Length of Framework Agreement: 3 years with the option of a 1 year extension.

This is an agreement to confirm “**[enter Framework User name]**” has satisfied itself of its eligibility to join the Framework as a **compliant body** nominated in the above referenced Find a Tender notice. Signature of this form constitutes acceptance of the Framework Agreement Terms and Conditions which are enclosed, thereby creating a binding commitment to the utilisation of a Call‐Off Contract from the framework agreement referenced above.

We agree to enter into a Call‐Off Contract as from “**enter date of commencement**”, for a period of “enter number of months”

**On behalf of the supplier: [enter supplier name]**

|  |  |
| --- | --- |
| **Contact Name:** |  |
| Telephone number: |  |
| Email Address: |  |
| Signature: |  |
| Date: |  |

**On behalf of [enter Framework User name]**

|  |  |
| --- | --- |
| **Contact Name:** |  |
| **CPC Member No.** |  |
| Telephone number: |  |
| Email Address: |  |
| Signature: |  |
| Date: |  |

Version One: Issue Date October 2022