**NATIONAL EDUCATION HR, PAYROLL AND EMPLOYEE SCREENING FRAMEWORK**

**PURCHASE ORDER FORM**

**CONTRACT No CPC/DU/HR/02**

**[ ] wishes to order the below mentioned supplies and/or services**.

**This Purchase Order is for the supplies and/or services detailed below in accordance with the Terms & Conditions of the above framework as agreed between (the suppliers) and (the framework user)**

**CPC Member No. \_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |
| --- | --- | --- | --- |
| Item Code | Description | | Sum |
|  |  | |  |
|  |  | |  |
|  |  | |  |
|  |  | |  |
| (Framework Users should append additional sheets detailing services being procured where relevant  \*Total Purchase Price £ excl VAT | | | |
| Name of Establishment (The Customer) | | | |
| Invoice Address  Post Code | | Site Address (if different)  Post Code | |
| Contact Name (PRINT) (Mr/Mrs/Miss/Ms) | | | |
| Tel No | | Email: | |

|  |  |
| --- | --- |
| **Name (Print)** | **Position** |
| **Signature (Customer)** | **Date:** |